

**CROSS OF CHRIST LUTHERAN CHURCH  
GUIDELINES FOR CHURCH USE BY NON-MEMBERS  
Weddings, receptions--groom's dinner, bridal showers, baby  
showers, birthday parties, family reunions, etc. (exception of 4-H)**

1. **For Weddings** – The couple and officiant (if other) are required to meet with the Pastor to determine that the service is compatible with the church mission.
2. **A Non-refundable reservation deposit of \$100 is required.**
3. **Sanctuary** – Fees  
Large wedding \$250    Small wedding (25 people or less) \$100

***\*No church property may be moved or rearranged.***

***\*There is to be no non-sacramental use of alcohol in church- owned buildings or parking lot and no smoking in church buildings.***

4. **Fellowship Halls** – Fees  
Large event (receptions) \$150  
Small event (25 people or less) \$50  
**Make check payable to "Cross of Christ Church" for 2, 3, and 4.**
5. **Organist** – A fee of \$200 (for weddings) will be charged for the services of the church organist. Make check payable to the organist. For other events, the fee will be negotiated.
6. **Custodian** – The custodian is responsible for setting up and returning tables and chairs and cleaning up afterwards. There is a custodial fee of \$100 for all receptions, groom's dinner, etc.
7. **Custodial Fee for Weddings**  
Large wedding \$200; Small wedding (25 people or less) \$100  
\*The Groom's dinner is not included in the wedding fee, see #6 above.  
**Make check payable to the custodian.**
8. **Clergy** – If clergy from Cross of Christ is used, there will be a \$200 fee paid to the clergy.
9. **Food** – All food, beverages, and paper products must be furnished by the family. ***(No red or purple beverages are allowed.)***  
If food is served by a non-member: A Kitchen Committee Member must be contacted to go over procedures, (by phone or in person). A fee of \$50 will be charged for the use of the kitchen.

Note: If linen tablecloths are used, an additional fee of \$50 will be charged.  
**Make check payable to "Cross of Christ WELCA."**

10. **Overnights** – Charges for groups staying overnight will be \$5 per person, payable to the church and \$100 payable to the custodian, with adult supervision at all times during the event.
11. **Rentals** – No movable church property (tables, chairs, kitchen utensils, etc.) can be removed from the church premises or rented out.